



**pennsylvania**  
DEPARTMENT OF HUMAN SERVICES

# ADMINISTRATIVE BULLETIN

ISSUE DATE

July 19, 2017

EFFECTIVE DATE

July 2017

NUMBER

2017-01

SUBJECT:

**Maximum Rate of State Participation for Employee Benefits for County Children and Youth Agencies and Mental Health/Intellectual Disabilities/Early Intervention Programs**

BY:

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**Bureau of Administrative Services**

## SCOPE

County Children and Youth Social Services Agencies  
County Children and Youth Agencies' Advisory Committee Members  
County Commissioners and Executive Officers  
County Mental Health/Intellectual Disabilities/Early Intervention (MH/ID/EI) Programs

## PURPOSE

To announce new maximum rates of State Participation for Employee Benefits in accordance with the Pennsylvania Code, Title 55:

- Chapter 3170, Allowable Costs and Procedures for County Children and Youth and,
- Chapter 4300, County Mental Health and Intellectual Disabilities Fiscal Manual.

## DISCUSSION

This Bulletin replaces Administrative Bulletin #2013-03, effective July 2012, titled "Maximum Rates of State Participation for Employee Benefits for County Children and Youth Agencies and Mental Health/Intellectual Disabilities/Early Intervention Programs." This bulletin applies to Fiscal Year 2017-2018 and years forward unless a new bulletin is issued.

## MAXIMUM PERCENTAGE RATE FOR EMPLOYEE BENEFITS

The method for determining the rate of State participation for employee benefits is a percentage rate of the total cost of salaries as allowed by the approved County Compensation Plan.

The percentage rate to be applied in determining the maximum compensation cost is 83.03 percent. The Department will participate in the cost of employee benefits as described in Chapter 3170, Subsection 3170.47; and Chapter 4300, Subsections 4300.44(c) and 4300.83(d), up to the combined prevailing Commonwealth salaries and benefits for functionally equivalent positions.

These rates of reimbursement shall apply to advisory committee and board members, as required in the PA code, Title 55, Chapters 4300 and 3170, Subsections 3170.49(d), 4300.77 and 4300.85.

## OBSOLESCENCE

This bulletin makes Administrative Bulletin #2013-03 obsolete. The maximum rates of reimbursement for employee benefits stated in this Bulletin, for the County Children and Youth Agencies and the County Mental Health/Intellectual Disabilities/Early Intervention Programs, will be effective for the Fiscal Period July 1, 2017 through June 30, 2018 and forward until a new release applying to future fiscal years has been issued.

REFER COMMENTS AND QUESTIONS TO:

Financial Reporting and Payments Section  
Bureau of Financial Operations 717.772.7571